



San Diego Woman's Club Newsletter

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Proud Members of General Federation of Women's Clubs
and the California Federation of Women's Clubs

SEPTEMBER 2022

Karen Reed, Editor

Volume 71, Number 9

San Diego Woman's Club (SDWC) is affiliated with the California Federation of Women's Clubs (CFWC) and the General Federation of Women's Clubs (GFWC), an international women's organization dedicated to community improvement by enhancing the lives of others through volunteer service with the primary purpose of carrying out charitable service, providing leadership opportunities, and enriching the lives of members through personal growth.

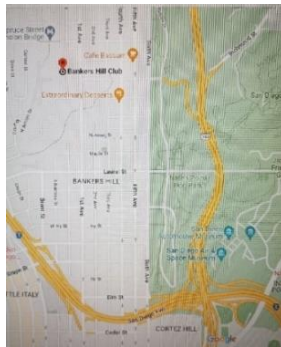
GENERAL MEETING Come Ready for Action!!

- ♥ **On Tuesday, September 20, at NOON**
- ♥ **At the Bankers Hill Club.** Address and directions below.
- ♥ **Program: Elderhelp**
- ♥ **Service Project – Bring Materials for MWAN Neck Pillow Project – See Highlighted Item in Page 2 Article**
- ♥ **BYLAWS REVISIONS voted taken at this meeting**
- ♥ **Lunch will be provided.**
- ♥ **RSVP Required:** events@sandiegowomansclub.org or call Natalie at 858-666-7369

Banker's Hill Club is located on the corner of Front Street and Palm Street.

The building can be reached from First Street by turning west onto Palm Street and then an immediate right onto Front Street.

There is parking for 100 cars in their lot. The entire building is handicap friendly.



President's Report

Our Summer Fun Meetings have come to a close. Now it is time to start our regular club year.

At the August General Meeting, the members voted to make the Bankers Hill Club our regular meeting place. There were some factors that the members thought merited the change in location from St. Paul's. The cost at St. Paul's is more than at Bankers Hill. There is a large parking lot at Bankers Hill instead of minimal street parking with meters. We look forward to a GREAT year at our new meeting place. Join us at noon and bring a friend or two!

It was with deep regret that the Board of Directors accepted the resignation of Marcia Seiler-Christy as our 3rd Vice President. She has been an valuable member of the Board for many years. She will continue as a member of the Club so we will still see her smiling face. Thank You, Marcia for your years of leadership of the SDWC.

We are delighted to welcome Natalie Renee to the Board in the 3rd VP position. She will be taking reservations for the lunches at our general meetings and arranging special events.

Do not miss this meeting. We will be voting on the proposed amendments to our bylaws. They are printed at the end of this newsletter for your review prior to the meeting on September 20.

Karen Reed, Vice President
president@sandiegowomansclub.org

September's Service Project

Military Women Across the Nation (MWAN) is a national organization for women veterans of all branches of service. Since April 2012 the local "Stars and Stripes Chapter" of MWAN has been making and delivering neck pillows to the USO at the airport for military members and their family to use on long journeys. To date over 11,500 pillows have been delivered on a weekly basis.

The San Diego Women's Club has been very generous in the past with donations to help purchase fabric, stuffing and other supplies. If you would like to help in a personal way, here are some suggestions:

Fabric – a minimum of 1 ¼ yards of material. Solid colors of broadcloth are always in need – any shade of blue and red are the most used colors. But black, brown and greens are also needed. No white, please. Print fabric with military, patriotic, animal, and sports themes is the best. Nothing flowery, feminine or pastel.

Poly-fill – is ordered in a minimum of 20-40 pounds at a time – big boxes!

Cash donations toward these purchases would be helpful. Ordering on-line and in large quantities helps reduce the cost. Labels – the pillows are labeled with press-on fabric transfers. One packet of 5 sheet (Avery #3279) costs \$20.00 at Office Depot. 5 sheets can be made into labels for 150 pillows.



About 12 MWAN members cut, sew, stuff, stitch and deliver pillows every week. It is a labor of love for the military service members and their families.

Shirley Ferrill



Treasurer's Report

As of July 31, 2022

Balance in the General Fund:	\$ 39,353.86
Chase SDWC Foundation:	\$ 25,000.00
Balance in Foundation Accounts:	\$ 953,701.73
	\$ 2,645,342.65



Sandy Luebben, Treasurer

treasurer@sandiegowomansclub.org



Secretary's Report

Summary of Minutes - August 16, 2022, General Meeting



President Karen called meeting to order at 12:22 pm at Banker's Hill Club location.

Total attendance was 17, with 15 members/club supporters, as well as guest speakers Caitlin Radigan and Jennifer Telitz who represent "Just in Time," a non-profit organization that provides support for foster youth leaving the foster care system.

Minutes of July 19, 2022, General Meeting were approved as written.

Membership: At current date, we have 43 members (32 active members, 11 club supporters and 2 Patrons). Our 2 newest members are Kimberly Ussry, and Geordyn Coker with S.D. Oasis.

Treasurer's Report

CHASE BANK: Balance @ July 30, 2022	\$ 39,353.86
Chase Bank SDWC Foundation Account,	\$ 25,000.00
SYLVIA McCOLL; Balance @ July 30, 2022	\$ 2,645,342.65
FIDELITY: Balance @ July 30, 2022	\$ 953,701.48

President Karen attended the **State Board Meeting** on July 28-31 in San Ramon.

Area D Conference will be held in Vista in October 2022. "Just One", a project by Marsha Willett, places signs that have a phone # for domestic abuse hotline in ladies' restrooms. \$3/sign. Would like to see our club get involved in this project.

SDWC silver service (plates/servers/dishes/tongs, etc): After short discussion, it was moved by Karen to donate all our silver to St. Madeleine's Sophie Center. It was seconded and approved.

By Laws Committee has been working hard on revising/updating By Laws. Changes were presented as informational to membership at August meeting. They will also be in our September Newsletter. Please review and bring questions to us at September meeting. Once voted on and approved, copies of new by laws will be made available to all members/club supporters to be inserted into your 2022-23 Yearbook.

Special Events Chair – Marcia resigned, and her resignation was accepted with regret by our Board. Katharina offered to contact our member **Natalie Renee** to see if she would be interested in filling that position. Natalie was at our meeting and accepted that offer. She will be contacting members/club supporters to assist with decorations, centerpieces for tables, deal with caterer/order food, etc. for Club events.

Our **El Nido apartment** has had a complete remodel and update, is fully furnished and is now waiting for kitchen appliances to be installed. Then a new family will move in. **Kathleen, our Program Director**, is working on lining up a speaker with “**Elder Help**,” a nonprofit organization assisting seniors to stay independent in their own homes, for our September general meeting. We received a **Project Donation Request** from **Emilio Nares Foundation** and the **Boys and Girls Club**. To be discussed and considered in more detail at a future meeting.

Brainstorming – there was continuing discussion about a future location for our meetings (Banker’s Hill Club location/St. Paul’s Conference Center), as well as food choices/delivery/catering, etc. BHClub has plenty of FREE parking, rent is reasonable and it is a very desirable location (about 1 mile from our Banker’s Hill former Clubhouse). The **Board recommends that the SDWC meet at Bankers Hill Club for meetings through May 31, 2023. Motion was approved.**

Meeting was adjourned at 2:15pm.

Janny Bousson, Recording Secretary
email: secretary@sandiegowomansclub.org



Clouds and Sunshine

Condolences were sent from the Club to our Southern District President Martha Pritchard on the death of her mother.

Card was sent to long-time member, Karen Kruzen whose husband is recovering from major surgery.

Christiann Stewart
Corresponding Secretary

1st Vice President Report



Many thanks to Steve York who has assembled our new steel shelving in our storage unit. We will now be preparing to centralize all club materials into this space. Steve York is my landscaper and handyman. He has also been working for El Nido. We are fortunate Steve agreed to assemble the shelving for the club’s storage unit which he completed Monday, August 29. His total payment for 7 hours of work is only \$140.00! Great work, Steve!



Judy Mantle, 1st Vice President
vicepresident@sandiegowomansclub.org



Membership Report

At current time, we have 43 members, 31 active members, 11 club supporters, 2 Patrons.

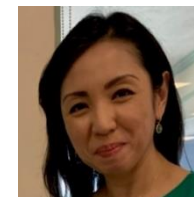
At the August 16, 2022 general meeting, we had 14 attendees and two guests from Just in Time, a nonprofit organization whose objective is to build a long “bridge” for youth as they leave the system with no stable adult relationships and no trusted community after 18 years of age.

Development Co-Director Jennifer Telitz and Community Outreach Partner Caitlyn Radigan from Just in Time gave a presentation to the general membership at the August meeting. They were given a \$200 honorarium.

They recently submitted a \$10,000 grant application to support the gaps in essential knowledge related to financial literacy, professional development and basic life skills, support transportation equity, assist with drivers ed and DMV driving tests, mental health resources, tools to bridge the digital divide and be competitive academically, and emergency rent, medical and food assistance.

The Board will review the application before presenting it to the general membership.

Cherryl Castro-Lector, 2nd Vice President
treasurer@sandiegowomansclub.org





ESO Reading Club Zoom Meeting August 9, 2022, at 7:00 p.m.

Join our ZOOM Meeting via computer/tablet at:
<https://us06web.zoom.us/j/81756536860>

Meeting ID: 817 5653 6860

One tap mobile +14086380968,,81756536860# US (San Jose)
+16699006833,,81756536860# US (San Jose)

QUESTIONS? Email: Info@sandiegowomansclub.org



Pursuing a degree or certificate is a relatively common path that many veterans take following their military service. The Postsecondary National Policy Institute reported that in 2018 alone, over 650,000 veterans used their military benefits to pursue higher education. While many veterans pursue degrees with the goal of attaining a fulfilling career and financial stability in the future, the education process is not without its own difficulties.

Student veterans are traditionally older than the civilian student population and many need to simultaneously provide for a family while pursuing their education. Nearly 74% of student veterans work part- or full-time during their academic enrollment. Additionally, 46% have at least one child. These additional stressors of providing for a family, coupled with rising inflation, present a struggle that

many student veterans must navigate.

Rachel is a full-time student at California State University. She is also a Navy veteran and mother. In early 2022, her family welcomed their newest member- a second happy and healthy baby girl.

To stay home and care for the newest addition of their family, Rachel planned to attend her summer classes online while her oldest child went to daycare. While preparing for her upcoming semester however, Rachel was surprised to find that the education benefits provided by her GI Bill would be reduced while she took classes online to care for her daughter. Rachel estimated her education benefits would be reduced by 50%. Additionally, the cost for the family's oldest daughter to attend daycare had risen to nearly \$1,000 per month.

Committed to supporting her family while staying on track with her academics, Rachel attempted to find an evening job, but had no success. She had no idea how she was going to absorb additional costs and knew their family was in a critical position. Rachel had heard of Foundation for Women Warriors from a fellow veteran and decided to reach out. She requested childcare assistance for her oldest daughter so she could focus on her studies and stay home with the new baby.

Foundation for Women Warriors was able to provide the support Rachel and her family needed through our Extended Childcare Assistance Program. This summer, Rachel has been able to attend her online classes while taking care of her new baby, knowing her oldest daughter is in safe and reliable childcare. With graduation quickly approaching, Rachel and her family are grateful to be back on their feet and ready for their next chapter.

"Words cannot even begin to explain my gratitude for this organization. From the bottom of our hearts, we want to thank you. We are forever grateful for the kindness and financial assistance you so generously provided my family and I. This will be the boost we need to help me reach the finish line and secure a career."

Ensuring financial stability in changing times for veterans like Rachel and her growing family, would not be possible without our community. We are incredibly grateful for our partners and donors who share in our passion for empowering our nation's women veterans. This is your impact!

With gratitude,

Jodie M. Grenier, Chief Executive Officer
Foundation for Women Warriors

HONOR HER SERVICE | EMPOWER HER FUTURE

SEPTEMBER 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5 Happy Labor Day	6	7	8	9	10
11	12	13 9:00 a.m. Board of Directors Zoom Meeting 7:00 pm ESO Reading Section Zoom Meeting	14	15 CFWC EXEC BOARD MEETING COSTA MESA	16 CFWC EXEC BOARD MEETING COSTA MESA	17 CFWC EXEC BOARD MEETING COSTA MESA
18	19	20 12:00 Noon General Meeting at Bankers Hill Club	21 10 am Southern District Meeting @Lakeside VFW	22 Happy FIRST DAY of Fall	23	24
25 HAPPY NATIONAL DAUGHTER'S DAY TO ALL DAUGHTERS	26	27	28	29	30	

COMING EVENT:

AREA D CONFERENCE - Vroom on your Broom

Saturday, October 22, 2022

Shadowridge Golf Club, 1980 Gateway Drive Vista, CA

San Diego Woman's Club members who wish to attend please email Karen at president@sandiegowomansclub.org to make your reservation by October 1



IMPORTANT NOTICE

The following pages contain the Bylaws for the San Diego Woman's Club with Proposed Revisions.

These revisions were presented to the members at our August General Meeting in accordance with Article XIV of the current Bylaws.

Please read the bylaws revisions proposed by the Bylaws Committee prior to our September 20 General Meeting. Bring your questions regarding these changes to the September 20 meeting.

The Revised Bylaws will be voted on by the members at the September meeting by those members present. A two-thirds vote of the members present is required to ratify these revisions. (Page numbers correspond to those in your yearbook.)

Bylaws – San Diego Woman’s Club

PROPOSED REVISIONS

- WORDS IN GREEN HAVE BEEN ADDED
- WORDS IN RED AND CROSSED OUT ARE BEING DELETED

ARTICLE I

NAME

The name of the Corporation shall be ‘The San Diego Woman’s Club.’

ARTICLE II

OBJECT

Section 1 The Club is a philanthropic, nonprofit [501(c)(3) of the Internal Revenue Code], nonpartisan organization and members have an opportunity for social interaction, personal growth, ongoing education and enrichment through leadership and development.

Section 2 The Club may acquire by lease, purchase, gift, bequest or otherwise all real and personal property which may be deemed useful to such Club; may hold, lease, and sell such property in any manner that may be thought best, and erect, occupy, use and lease buildings on such real property for the use of such Club.

Section 3 This Club shall have no capital stock and no shares of stock, and pecuniary profit is not its object. All property owned by the Club is, and shall be, irrevocably dedicated to the purpose for which the Club was formed and is existing.

Section 4 The principal office of this Club shall be in the City of San Diego, California, at such place as the Board of Directors (hereafter referred to as ‘the Board’), with the approval of the members of the Club, may determine.

ARTICLE III CORPORATE POWER

Section 1 - To the extent provided in the Articles of Incorporation and in these Bylaws, the powers of the Club shall be vested in a Board of eleven members, all of whom shall appear on the books of the Club.

Section 2 - The Club shall maintain a safe ~~deposit box~~ **storage unit** approved by the Board.

ARTICLE IV MEMBERSHIP AND DUES

Section 1

- The San Diego Woman’s Club has no sectarian or partisan political test for membership; is not a secret society; does not tolerate, either by practice or teaching, any violation of state or national laws; and its Bylaws do not conflict with the Bylaws of the General Federation or California Federation of Women’s Clubs (hereafter referred to as ‘the Federation’).
- An applicant for membership must be at least eighteen years of age and present a written application ~~which may include, but does not require, the endorsement of a sponsor who has been an active member for at least one Club year.~~
- The name of the applicant shall be received by the Board and printed in the Newsletter for the information of membership.

Section 2

- An active member shall pay annual dues, attend meetings of the Club, and shall receive the Newsletter and the Yearbook.
- An active member in good standing for five consecutive years may request the status of Life Membership by application to the Board and a one-time payment of ten times the annual dues. Life Members shall have all the privileges of the Club, their number shall not exceed twenty-five.

- (c) An active member who resigned in good standing may be reinstated by sending a written request to the Board; the current dues must be paid upon acceptance.
- (d) A prospective member wishing to transfer from another Federated Club, may join the SDWC by paying the current SDWC dues.
- (e) The name of any member may be dropped from the roll of membership by a unanimous vote of the Board when, in its judgment, the best interests of the Club require it.

Section 3 Current dues shall be paid upon date of membership application.

Section 4

- (a) The annual dues for active membership shall be as stipulated in the Standing Rules; they are due at the January general meeting and are delinquent after the March general meeting. A member shall be dropped from membership if the dues are not paid by the second Tuesday in April, the regular meeting of the Board, due notice having been sent to member.

With the consent of the Board, a member dropped for nonpayment of dues may be reinstated by the payment of current year's dues.

- (b) Those admitted to membership in the Club on or after September 1 shall pay one-half of the annual dues for the current year; those admitted after December 1 shall pay no dues until January.

Section 5 The title of Honorary Member shall be granted to a member in good standing for at least twenty-five years, upon reaching the age of one hundred. The annual dues shall be waived.

~~Section 6 The title of Associate may be conferred on a non-member, who has been recommended by the Board, by a three-fourths vote by ballot of the members present and voting at any general meeting. The title of Associate shall carry none of the obligations of the Club but shall entitle the holder to all privileges except those of making motions, voting, and holding office.~~

Section 7 Persons wishing to support the Club and attend Club activities, including General and Section meetings, shall become Club Supporters by paying one-half the dues for active members annually. The title of Club Supporter shall carry none of the obligations of the Club but shall entitle the holder to all privileges except making motions, voting, and holding office. The names of Club Supporters shall be listed in the Newsletter and the Yearbook.

Section 8 Persons and/or organizations wishing to support the civic interests and charitable pursuits of the Club shall become Patrons by donating one hundred dollars or more annually. The title of Patron shall carry none of the obligations of the Club but shall entitle the holder to all privileges except making motions, voting, and holding office.

Section 9 The San Diego Woman's Club may partner with another Federated Club, whose members may attend all meetings and functions where guests are permitted.

ARTICLE V ELECTIONS

Section 1 The Nominating Committee shall consist of five members to be elected at the January general meeting.

- (a) No member may be nominated to any office or to the Nominating Committee unless written consent is obtained or is present when nominated and gives consent.
- (b) No member is eligible for election to the Nominating Committee for more than two consecutive times.
- (c) The Club Parliamentarian shall convene and attend only the first meeting of the Nominating Committee; at which time a Chair shall be elected by ballot. The Parliamentarian shall instruct the Committee as to its responsibilities.
- (d) The Nominating Committee may select candidates for each elective office. The names of the nominees shall be submitted at the March meeting, at which time nominations may be made from the floor. On the date of the election, nominations also may be made from the floor.
- (e) The report of the Nominating Committee shall be printed in the Newsletter, published prior to the election meeting.

Section 2 The election, by ballot, shall be held at the general meeting in April. It shall be called by announcement from the chair at the general meeting preceding the election.

Section 3 Members in good standing shall receive official ballots from the Second Vice President (Membership Chair) at the door.

Section 4 There shall be no voting by proxy.

ARTICLE VI OFFICERS

Section 1 The elected officers shall be a President, Four Vice Presidents, Recording Secretary, Corresponding Secretary, Treasurer, and three Directors, who are Chairmen of the Standing Committees: Public Relations and Communications; Social; and Chair at Large. Any officer shall serve until ~~her~~ successor is elected. All officers shall assume office immediately following the installation ~~(the fourth Tuesday in May)~~ with the exception of the Treasurer, who shall assume office on June 1st.

Section 2 No member shall be eligible for election who has not been a member of SDWC for one year preceding the installation. The candidates for President and First Vice President must have served on the Board for at least one year at some time prior to being elected to these offices.

Section 3 Officers shall be elected for a two-year term. The President and First Vice President shall serve in their respective offices for no more than two terms. All other officers, except for the Treasurer, shall serve in the same office for a maximum of four consecutive terms; the Treasurer shall serve in that office for a maximum of six consecutive terms.

- (a) In the event of a vacancy in the office of President, the First Vice President shall succeed to that office for the unexpired term and be eligible to be elected to a succeeding full term.
- (b) A vacancy in the office of First Vice President shall be filled by the Board by ballot action; this officer shall be eligible to be elected to a succeeding full term.

ARTICLE VII DUTIES OF OFFICERS

Section 1 The President shall:

- (a) have, subject to the advice of the Board, direction of the affairs of the Club;
- (b) perform such duties as may be required by the Bylaws of the Club, including presiding at Board and general meetings;
- (c) sign all contracts and other instruments which have first been approved by the Board;
- (d) shall be an ex officio member of all Committees except Nominating;
- (e) call the Board together whenever deemed necessary;
- (f) report the action of the Board at each general meeting of the Club;
- (g) place in the Club safe ~~deposit box~~ all papers designated by the Board and, with the immediate Past President, inventory the contents of such box by the June 30th following ~~her~~ installation.
- (h) The President may call special meetings of the Club at any time. Notice shall be given of such called meetings by mailing notice to the last known address of each member of the Club, such mailing to include electronic mail with the prior authorization of the member. Such service of notice shall be entered in the minutes of the Club, said minutes being read and approved at a subsequent meeting of the Club being conclusive upon the question of service.**

Section 2 The First Vice President shall:

- (a) assume all the duties of the President in the absence of that officer;
- (b) act as liaison officer between the Sections and the Board;
institute new sections as approved by the board
- (c) oversee preservation and storage of all archives; create and maintain historical information book physically or electronically**

- (d) with a committee of two, to be appointed by the President-elect from the membership, compile the Yearbook;
- (e) reserve a copy of the current Yearbook and place in Club **archives**
~~Committee Room marked for binding.~~

Section 3 The Second Vice President shall:

- (a) be Membership Chairman of the Club;
- (b) receive all initiation fees and dues, and deposit with the Treasurer monthly all sums received, together with an accounting;
- (c) informs yearbook editor, newsletter editor, president, 1st vice president of all changes in membership;**
- (d) mail newsletters to members without electronic mail access or at member request.**

Section 4 The Third Vice President shall:

- (a) be Special Events & ~~Protocol~~ Chairman and Meeting Coordinator;**
- (b) responsible for location, décor, refreshments, equipment for all general meetings and special events;**
- (c) chair fundraising committee;**
- (d) serve on the Budget Committee.

Section 5 The Fourth Vice President shall:

- (a) be Community Service Chairman;
- (b) act as liaison officer for community service projects and report to ~~between the Sections and~~ the Board;**
- (c) assist with activities related to our community service projects**
- (d) be responsible for club newsletter articles and annual ~~District~~ Federation reports.

Section 6 The Recording Secretary shall:

- (a) keep a record of the proceedings of the Board and of all meetings of the Club **to include treasurer's and other written officer reports given at that meeting to be filed in the club archives in perpetuity;****
- (b) send all minutes electronically to the Board within ten days following all meetings;**
- (c) perform such other duties as pertain to the office as prescribed by the Board;
- ~~(c) keep the corporate the Club and affix said seal to all papers requiring the seal;~~
- (c) serve all notices required by law or the Bylaws of the Club.

Section 7 The Corresponding Secretary shall:

- (a) have charge of the correspondence of the Club and, in the temporary absence of the Recording Secretary, have power to fill that office;
- (b) prepare all the club amenities: **invitations, thank yous, sympathy, get well, birthday, etc.****
- ~~(c) keep the Memoriam Book up to date.~~

Section 8 The Treasurer shall:

- (a) receive and keep all funds of the Club in a bank or financial institution selected by the Board; such funds shall be paid from an itemized list approved by the Board, a copy of which is to be attached to the minutes; all funds shall be paid by check signed by any two of the following: the President, the First Vice President, ~~the Recording Secretary, or the~~ Treasurer, **and Foundation Director**;
- (b) receive, **record, and report** all **cash and in kind** contributions ~~made by the Sections for scholarships, health and welfare agencies, and other organizations, and distribute these funds as designated by the Sections;~~
- (c) present a monthly financial report to the Club and an ending report May 31st. **Reports to be made available at General Meetings;**
- (d) be Chairman of the Budget Committee and serve on the ~~Personnel Committee.~~ **Foundation Board.**
- (e) prepare financial papers for CPA audit by July 1 of each club year.**

Section 9 The Parliamentarian shall:

- (a) be appointed by the President with the approval of the Board;
- (b) advise the presiding officer and the members on points of parliamentary law;
- (c) if an active member in good standing, vote at General Meetings and at meetings of the Board of Directors;
- (d) be Chairman of the Bylaws Committee;

SECTION 10 FOUNDATION DIRECTOR

- **Lead the foundation board**
- **Report on foundation status at club board and general meetings**

SECTION 11 PROGRAM DIRECTOR

- **Plan speakers and entertainment for board and general meetings**
- **Plan activities to be done at meetings**

SECTION 12 DIRECTOR COMMUNICATIONS

- **Communications team chairman**

ARTICLE VIII

DUTIES OF THE BOARD OF DIRECTORS

Section 1 The Board shall consist of the elected officers.

Section 2 The Board shall meet **monthly** ~~on the second Tuesday of each month at 9:30 a.m.~~ and may meet at such other times as the Board may decide, and whenever a meeting is called by the President or by **seven a quorum of** board members.

Section 3 A majority of the entire Board, excluding vacant positions, shall constitute a quorum.

Section 4 Non-attendance of a member of the Board for two consecutive Board or general meetings without valid excuse or three consecutive Board or general meetings with valid excuse shall be equivalent to a resignation, at the discretion of the Board.

Section 5 All vacancies on the Board, except that of President, shall be filled by the Board.

Section 6 ~~Section Chairmen~~ **Members** may be invited by the President to a designated Board meeting during the Club year, with the approval of the Board. Otherwise, members are not eligible to attend except by invitation of the Board.

Section 7 The Board shall:

- (a) conduct, manage, and control the affairs and business of the Club;
- (b) have control of disbursement of funds; no individual committee or Section may incur any expense for the Club without the approval of the Board;
- (c) **annually** review ~~each June~~ recurring monthly expenses and approve their payment by the Treasurer for the coming year;

- (d) be responsible for having the books of the Club audited annually by a Certified Public Accountant; ~~as of May 31 each year;~~
- (e) formulate policy for publication of the Club ~~Bulletin~~ **Newsletter**;
- (f) have power to call special meetings of the Club and must call a special meeting at any time at the request of **quorum** ~~ten~~ members.

Section 8 The Board may:

- (a) use the funds of the Club to buy real or personal property;
- (b) sell real or personal property of the Club;
- (c) incur indebtedness, provided the sum of money does not exceed five thousand dollars; a record of such indebtedness must be entered in the minutes of the Board; agreements for such obligations must be signed by any two of the following: the President, the First Vice President, the Recording Secretary or the Treasurer in order to be binding on the Club.
- (d) enter into any contract, agreement or transaction for the Club consistent with its purposes, or which may be deemed necessary or proper in conducting its business, provided the sum of money does not exceed five thousand dollars. In case the amount of money involved does exceed the sum of five thousand dollars, the Board must obtain the consent by two-thirds vote of the members present and voting at any general meeting of the Club for which notice has been given by announcement from the chair at the general meeting immediately preceding. A notice stating the object of such a meeting must be mailed at least two weeks preceding the vote to each member at ~~her~~ last known address, such mailing to include electronic mail with the prior authorization of the member. In an emergency the Board shall deal with the situation and present its action for ratification at the next general meeting.

Section 9 In the interim between election and taking office, the President-elect may call a meeting of the Board-elect to approve the appointment of the Parliamentarian, to fill any vacancies which may have occurred on the Board-elect, and to conduct such business as is necessary for the new term.

Section 10 All books, records and documents necessary to conduct, manage and control the affairs and business of the Club shall be kept in a Board-designated location unless special permission is given by the Board.

Section 11 All past records and files of the Club and procedure books of the Board, shall be kept in a Board-designated location for a minimum of ~~ten~~ **seven** years, with the exception of the Club minutes and Treasurer's reports which shall be kept in perpetuity.

ARTICLE IX MEETINGS

Section 1 All meetings of the Club shall be held **digitally and/or in person** at a Board-designated location.

Section 2 Twenty per cent of **active** membership as of June 1 shall constitute a quorum at any general meeting.

Section 3 The general meeting of the Club shall be held monthly; unless otherwise designated by the Board, days and times to be set annually in June. The annual meeting for election of officers shall be held in April. Board and Section reports shall be presented in May, orally and in writing.

ARTICLE XI
SECTIONS

Section 1 There shall be such Sections as the Board shall deem advisable. The First Vice President shall keep informed of the work of the Sections and shall receive applications for the formation of new Sections.

Section 2 All members of the Section shall be members of the Club. Members of the Club may attend any and all Sections meetings.

Section 3 An organized group, outside the Club, may apply to become a Section of the Club, having dissolved its former affiliation, with the approval of the Board.

- (a) Membership shall be by individual application.
- (b) The Section name and purpose shall be approved by the Board.
- (c) Meeting dates shall be approved by the Board, upon application by the proposed Section.
- (d) First year fundraisers shall be determined when the original application is made.
- (e) A first-year operating fund of three hundred dollars shall be retained before dissolution and become the new Section treasury.
- (f) Officers shall continue in office until members qualify for election.
- (g) The new Section shall have all of the benefits accruing to Sections and observe all the obligations inherent in these Bylaws and Standing Rules.

Section 4 No member shall be eligible for election as a Section Officer who has not been a Club member for one-year preceding installation.

Section 5 At their meeting in March, each Section shall elect a nominating committee consisting of two or more members. At the meeting in April, each Section shall elect its own officers consisting of a Chair, one or two Vice Chairmen, a Secretary, and a Treasurer, or they may combine in one office the duties of the Secretary and the Treasurer. They shall be elected for one term or until their successors are elected or appointed. These officers shall perform the duties customary to their offices and shall assume their duties at the time of installation in May. No officer of a Section shall be elected to serve for more than two consecutive terms in the same office in the same Section. Each Section shall determine their officers.

Section 6 Each Section shall work in accordance with the policies, aims and purposes of the Club.

- (a) All Sections with a checking account shall give fifty percent of the Section's net income to the Club; fifteen percent shall be reserved for the next administration; and thirty-five percent shall be used for scholarships, health and welfare agencies and other charitable organizations, and shall be paid to the Club Treasurer for distribution to the recipients as designated by the Section.
- (b) No Section shall keep any savings account.
- (c) No Section shall have the power to incur indebtedness or liability binding upon the Club. The Board may make appropriations to any Section.
- (d) Each Section shall submit its budget to the Board for approval prior to November 1.
- (e) Past Section records shall be kept in a Board-designated location.

Section 7

- (a) Section Chairmen shall be required to clear through the Board, via the First Vice President in writing, all dates, and locations for special events.
- (b) All Section publicity shall be submitted to the Newsletter Editor.
- (c) Guests shall be allowed at Section meetings with prior notification to the Reservations Chair, who shall keep a record of guests; no person may be the guest of the same Section more than twice during the Club year.
- (d) A Section Program Chair may have a committee of two members. There shall be no remuneration paid to Club members presenting a program to a Section.

ARTICLE XII

DISSOLUTION

Upon liquidation, dissolution or abandonment of the Club, such property and assets owned by the Club shall be distributed to one or more non-profit organizations, organized, and operating exclusively for charitable purposes, and which qualify as non-profit organizations under the provisions of Section 501(c)(3) of the Internal Revenue Code.

ARTICLE XIII

PARLIAMENTARY RESOURCES

The rules contained in Robert's Rules of Order Newly Revised shall govern in all cases to which they are applicable and in which they are not inconsistent with these Bylaws.

ARTICLE XIV

AMENDMENTS

Section 1 These Bylaws shall be amended by a two-thirds vote of the members at a General Meeting at which a quorum is present. The proposed amendments shall have been reviewed by the Board and read to the membership at the previous General Meeting.

Section 2 A notice stating the proposed amendments in written form shall be delivered to each member at least two weeks preceding the vote. The notice may be included in the Club Newsletter. Delivery may be in person, by U.S. Mail, or by electronic means.

Section 3 The revision shall be adopted by a two-thirds vote of the members present and voting at a general meeting, the revised Bylaws having been reviewed by the Board, submitted to the membership at a previous meeting, and notice stating the proposed revision in printed form mailed at least two weeks preceding the vote to each member's last known address, such mailing to include electronic-mail with the prior authorization of the member.

SAN DIEGO WOMAN'S CLUB

STANDING RULES

I MEMBERSHIP AND DUES

1. The annual dues for Active Membership shall be eighty (\$80) dollars.
2. The annual dues for Supporters shall be forty (\$40) dollars.
3. The annual donation for Patron shall be one hundred (\$100) dollars or more.

II MEETINGS

- ~~1. No person may be a guest at more than two general meetings during the Club year.~~
- ~~2. Members are requested to be in their seats promptly at noon at general meetings and to remain until adjournment.~~
3. All important and lengthy motions shall be submitted in writing to the President, Recording Secretary and Parliamentarian.
4. There shall be no conflicting dates for meetings/events planned by the Club and Sections.
5. Members shall not sell items at Section or general meetings for their own profit; Sections shall not sell items at general meetings without prior permission of the Board.
6. Except for Federation activities, members shall not promote or sell tickets for events of other organizations in Section or general meetings.

III AMENITIES

1. The Corresponding Secretary, President and relevant Section Amenities Chairmen shall be notified in case of illness or bereavement of a member.
2. A contribution of ~~twenty~~ **fifty dollars** to a designated organization shall be made by the Club in memory of a deceased member. When no designation is made by a relative of the deceased, the Board shall name an organization or fund. ~~The Corresponding Secretary shall keep up to date the Memoriam book.~~

3. Allowances shall be provided for both the San Diego Woman's Club President and President-elect, or designated representative, each to attend the California Federation of Women's Clubs convention: four hundred dollars when in the south, five hundred dollars when in the north.
4. Delegates to serve on the District Board shall be elected or appointed by the September general meeting of the Club on the basis of one delegate for each fifteen members or fraction thereof.
5. Registration shall be paid by the Club for delegates to California and General Federation of Women's Clubs conventions. Members attending Southern District convention shall have their registration paid by the Club. **Area D Conference fees paid by San Diego Woman's Club.**
6. Past Presidents of the Club shall be guests of the Club at the Anniversary Luncheon in February and not be required to pay.

IV YEARBOOK AND NEWSLETTER

1. The Parliamentarian shall prepare for the new Yearbook changes in the Bylaws, ~~House Rules~~ and Standing Rules which have occurred during ~~her~~ **the** term of office.
- ~~2. Each member shall receive a copy of the Yearbook annually upon payment of dues; the President shall receive five copies and each Board member receive a copy. Additional copies may be purchased from the Membership Chair at the current actual cost. After April 1, Yearbook copies may be obtained gratis.~~
- ~~3. In Yearbooks, only the given and last names and telephone numbers will be used: Mary Doe, not Mrs. Mary Doe.~~
- ~~4. In Newsletters, members shall be addressed by their given and last names.~~

V CLUB PROPERTY:

1. The President shall have the power to appoint, with ratification by the assembly, any necessary ad hoc committee to investigate those areas connected with any future disposition of the property and report its findings to the assembly.
- ~~2. The Committee Room and work area are for the use of all members;~~
- ~~3. The silver cabinet shall be the responsibility of the 3rd Vice President, Special Events and shall remain locked until needed.~~

VI ELECTIONS

- ~~1. When electing a Chair by ballot each Nominating Committee member shall write the name of her choice on a slip of paper which shall be deposited in a receptacle before tallying.~~
- ~~2. The Nominating Committee Chair shall prepare and have printed ballot sheets listing nominees for office. these shall be sent to the Membership Chair at least three weeks before voting.~~
- ~~3. After counting votes for election of officers, only the affirmative votes shall be reported.~~

VII ENDORSEMENTS

1. The Club shall not endorse any political issue or candidate for any political office.
2. The Club permits endorsement of candidates for California Federation offices; such endorsement shall be by majority vote cast at any general meeting.
3. The name of the Club shall not be used by any member making a personal endorsement.
4. Petitions on political issues shall not be circulated without prior approval of the Board.

VIII REPORTS AND RECORDS

1. The following shall be made available at general meetings: a monthly membership report; the budget; the Treasurer's detailed monthly report; and anything else which the Board deems to be of interest to members.
2. Files of the Board and Sections shall be kept for a minimum of ten years.
3. All designated funds shall be deposited in interest-bearing accounts in a bank selected by the Board.

IX RESERVATIONS AND EVENTS

1. **Luncheon/Dinner Third Vice President/Special Events Chair and Meeting Coordinator** and Section Chairs only may authorize menus or menu changes with **food vendors**.
2. The fee charged for a returned check, for members and other, will be set annually by the Board.
3. Reservations/cancellations for meals shall be confirmed no later than ~~one week two weekdays (i.e. not to include Saturday or Sunday)~~ prior to the event. Payment must be made for the number of guaranteed reservations.
4. Decorations may be sold for reimbursement of the cost of materials used by the member(s) making them; any profit shall go to the Club or Section.
- ~~5. The price per corner to be charged for Club card parties shall be determined on an annual basis by the Board; all persons attending shall pay whether or not they eat.~~
6. Outside organizations may provide prizes for Board-sponsored events.
- ~~7. No alcoholic beverages may be brought on Club premises with the exception of champagne, wine or beer purchased by the Club with proper permit, served by the Club caterer, and supervised by the Caretaker, and/or Custodian.~~

X AMENDMENTS: Changes in the Standing Rules shall, after review by the Board, be presented without previous announcement to a general meeting where a two-thirds vote of members present and voting is required for adoption.